



**SCHEDULE C (Business Profit & Loss)**

**Gross Income** (Please provide us with any 1099s you received) \$ \_\_\_\_\_

**Cost of Materials** \$ \_\_\_\_\_

**Advertising/Websites/Marketing** \$ \_\_\_\_\_

**Software** (typically for payroll, bookkeeping, etc.) \$ \_\_\_\_\_

**Contract Labor** (sub-contractors/independent contractors paid on 1099) \$ \_\_\_\_\_

**Wages** (employees paid on W-2) \$ \_\_\_\_\_

**Employee Benefit Plans** \$ \_\_\_\_\_

**Insurance** (other than health) \$ \_\_\_\_\_

**Health Insurance** \$ \_\_\_\_\_

**Credit Card Processing Fees** \$ \_\_\_\_\_

**Shipping and Postage** \$ \_\_\_\_\_

**Interest paid to financial institutions** (credit cards/financing equipment, etc.) \$ \_\_\_\_\_

**Legal and professional expenses** (we will apportion a part of our tax prep fee) \$ \_\_\_\_\_

**Office Rent Expenses** \$ \_\_\_\_\_

**Rent or Lease of Machinery and Equipment** \$ \_\_\_\_\_

**Rent or Lease of other business property** (Office/Storage, etc.) \$ \_\_\_\_\_

**Repairs and Maintenance** \$ \_\_\_\_\_

**Office Supplies** \$ \_\_\_\_\_

**Business Meals** (Note: entertainment is not deductible) \$ \_\_\_\_\_

**Subscriptions/Periodicals** \$ \_\_\_\_\_

**Memberships/Trade Groups** \$ \_\_\_\_\_

**Travel:**

<b>Hotels</b>	\$	_____
<b>Rental Cars</b>	\$	_____
<b>Flights</b>	\$	_____
<b>Conferences</b>	\$	_____

**Utilities:**

<b>Cell Phone</b>	\$	_____	/month x	_____	% business allocation
<b>Internet</b>	\$	_____	/month x	_____	% business allocation

*If you have an office in home please provide:*  
**Square footage of space exclusively used for business:** \_\_\_\_\_  
**Total square footage of your home:** \_\_\_\_\_

**Other Expenses or Notes for Tax Preparer:**  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

